

Mississippi Adolescent Center 760 Brookman Drive Ext., Brookhaven, MS 39601
AGENCY ADDRESS

Shirley Miller, Director
CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2010	Estimate Expenses FY Ending June 30, 2011	Requested for FY Ending June 30, 2012	Requested Increase (+) or Decrease (-) FY 2012 vs. FY 2011 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	3,628,258	3,010,836	3,010,836		
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem					
Total Salaries, Wages & Fringe Benefits	3,628,258	3,010,836	3,010,836		
2. Travel					
a. Travel & Subsistence (In-State)	3,406	4,500	4,500		
b. Travel & Subsistence (Out-of-State)					
c. Travel & Subsistence (Out-of-Country)					
Total Travel	3,406	4,500	4,500		
B. CONTRACTUAL SERVICES (Schedule B):					
a. Tuition, Rewards & Awards	5,981	5,981	5,981		
b. Communications, Transportation & Utilities	91,121	64,730	64,730		
c. Public Information	569	1,000	1,000		
d. Rents	7,184	10,000	10,000		
e. Repairs & Service	38,894	50,200	50,200		
f. Fees, Professional & Other Services	176,411	217,276	217,276		
g. Other Contractual Services	27,817	11,082	11,082		
h. Data Processing	39,085	35,762	35,762		
i. Other	3,325	1,200	1,200		
Total Contractual Services	390,387	397,231	397,231		
C. COMMODITIES (Schedule C):					
a. Maintenance & Construction Materials & Supplies	1,703	500	500		
b. Printing & Office Supplies & Materials	15,349	8,909	8,909		
c. Equipment, Repair Parts, Supplies & Accessories	13,376	11,817	11,817		
d. Professional & Scientific Supplies & Materials	157,938	136,183	136,183		
e. Other Supplies & Materials	233,413	165,450	165,450		
Total Commodities	421,779	322,859	322,859		
D. CAPITAL OUTLAY:					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2):					
b. Road Machinery, Farm & Other Working Equipment	391				
c. Office Machines, Furniture, Fixtures & Equipment	19,773				
d. IS Equipment (Data Processing & Telecommunications)	17,985	3,500	3,500		
e. Equipment - Lease Purchase					
f. Other Equipment	1,920				
Total Equipment (Schedule D-2)	40,069	3,500	3,500		
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E):	266,281				
TOTAL EXPENDITURES	4,750,180	3,738,926	3,738,926		
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	176,763	239,148	247,648	8,500	3.55%
General Fund Appropriation (Enter General Fund Lapse Below)	4,750,180	3,738,926	3,738,926		
State Support Special Funds					
Federal Funds					
Other Special Funds (Specify)					
Crisis Center Meal Service	62,385	8,500		(8,500)	(100.00%)
Miscellaneous Receipts					
Less: Estimated Cash Available Next Fiscal Period	(239,148)	(247,648)	(247,648)		
TOTAL FUNDS (equals Total Expenditures above)	4,750,180	3,738,926	3,738,926		
GENERAL FUND LAPSE	171,405				
III. PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill					
a.) Full Perm	90	87	87		
b.) Full T-L	5	5	5		
c.) Part Perm.					
d.) Part T-L					
Average Annual Vacancy Rate (Percentage)					
a.) Full Perm	6.40	27.60	27.60		
b.) Full T-L	11.70	20.00	20.00		
c.) Part Perm.					
d.) Part T-L					

Approved by: _____
Official of Board or Commission

Budget Officer: Bradley Crow / bcrow@mac.dmh.ms.gov

Phone Number: 823-5700

Submitted by: Bradley Crow for Shirley Miller
Name

Title: Business Services Director

Date: August 10, 2010

Name of Agency Mississippi Adolescent Center

Specify Funding Sources As Shown Below	FY 2010 Actual Amount	% Of Line Item	% Of Total Budget	FY 2011 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2012 Requested Amount	% Of Line Item	% Of Total Budget
1. General State Support Special (Specify)	3,628,258	100.00%		3,010,836	100.00%		3,010,836	100.00%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specify)									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Salaries	3,628,258		76.38%	3,010,836		80.52%	3,010,836		80.52%
1. General State Support Special (Specify)	3,406	100.00%		4,500	100.00%		4,500	100.00%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specify)									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Travel	3,406		0.07%	4,500		0.12%	4,500		0.12%
1. General State Support Special (Specify)	390,387	100.00%		397,231	100.00%		397,231	100.00%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specify)									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Contractual	390,387		8.21%	397,231		10.62%	397,231		10.62%
1. General State Support Special (Specify)	421,779	100.00%		322,859	100.00%		322,859	100.00%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specify)									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Commodities	421,779		8.87%	322,859		8.63%	322,859		8.63%

Name of Agency Mississippi Adolescent Center

Specify Funding Sources As Shown Below	FY 2010 Actual Amount	% Of Line Item	% Of Total Budget	FY 2011 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2012 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Other Than Equipment									
1. General _____ State Support Special (Specify) _____	40,069	100.00%		3,500	100.00%		3,500	100.00%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Equipment	40,069		0.84%	3,500		0.09%	3,500		0.09%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Vehicles									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Wireless Comm. Devices									

REQUEST BY FUNDING SOURCE

Name of Agency Mississippi Adolescent Center

Specify Funding Sources As Shown Below	FY 2010 Actual Amount	% Of Line Item	% Of Total Budget	FY 2011 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2012 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____	266,281	100.00%							
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
Total Subsidies, Loans & Grants	266,281		5.60%						
1. General _____ State Support Special (Specify) _____	4,750,180	100.00%		3,738,926	100.00%		3,738,926	100.00%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. Crisis Center Meal Service									
10. Miscellaneous Receipts									
11.									
12.									
TOTAL	4,750,180		100.00%	3,738,926		100.00%	3,738,926		100.00%

SPECIAL FUNDS DETAIL

Mississippi Adolescent Center
Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2010	(2) Estimated Revenues FY 2011	(3) Requested Revenues FY 2012
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
Section S TOTAL				

A. FEDERAL FUNDS*		Percentage Match Requirement		(1) Actual Revenues FY 2010	(2) Estimated Revenues FY 2011	(3) Requested Revenues FY 2012
Source (Fund Number)	Detailed Description of Source	FY 2011	FY 2012			
	Cash Balance-Unencumbered					
Section A TOTAL						

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2010	(2) Estimated Revenues FY 2011	(3) Requested Revenues FY 2012
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	176,763	239,148	247,648
Crisis Center Meal Service (3392)	Meals Provided to Brookhaven CIC	62,385	8,500	
Miscellaneous Receipts (3392)	State and Federal Agencies			
Section B TOTAL		239,148	247,648	247,648

Section S + A + B TOTAL		239,148	247,648	247,648
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C. TREASURY FUND/BANK ACCOUNTS*			(1) Reconciled Balance as of 6/30/10	(2) Balance as of 6/30/11	(3) Balance as of 6/30/12
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
Juvenile Rehabilitation Facility Imprest	2392	Trustmark - Petty Cash	318	315	315
Juvenile Rehabilitation Facility Cafeteria	2392	Trustmark - Mediflex & Careflex	1,052	1,050	1,050
Juvenile Rehabilitation Facility Mem.	8493	Trustmark - Donations	11,370	10,800	10,800
Juvenile Rehabilitation Facility Client	8492	Trustmark - Client Personal Funds	8,281	8,150	8,150

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL
AND TREASURY FUND/BANK ACCOUNTS**

Mississippi Adolescent Center

Name of Agency

FEDERAL FUNDS

The Mississippi Adolescent Center (MAC) receives no state support special funds.

STATE SUPPORT SPECIAL FUNDS

The Mississippi Adolescent Center (MAC) receives no state support special funds.

OTHER SPECIAL FUNDS

Crisis Center Meal Service:

One of Mississippi State Hospital's Crisis Intervention Centers (CICS) is located next to the Mississippi Adolescent Center's warehouse. The Mississippi Adolescent Center will provide the meals for patients of the Crisis Intervention Center and we expect to collect \$8,500 for meals in FY2011.

TREASURY FUND/BANK

Mississippi Adolescent Center's Imprest Fund (Petty Cash) Account is to be used for emergency purchases and client trips. This account is budgeted in our general fund, and is not to exceed \$2,000.

Mississippi Adolescent Center's Cafeteria Plan Account is to be used as a clearing account for employee careflex/mediflex payroll deductions. This account is not to exceed \$10,000 and is also budgeted with general funds.

Mississippi Adolescent Center's Memorial (Patient) Fund is to be used for donations given by individuals/organizations for goods and services to benefit clients. This account is not to exceed \$25,000.

Mississippi Adolescent Center's Client Fund is to be used as a fiduciary/agency fund to facilitate client transactions. The funds are received from external sources such as parents and legal guardians, and expended respective to each client. Accountability is maintained separately on computer software. This account is not to exceed \$10,000.

CONTINUATION AND EXPANDED REQUEST

Mississippi Adolescent Center
AGENCY

Program No. _____ of _____ 2 Programs

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2010 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe	3,628,258				3,628,258
Travel	3,406				3,406
Contractual Services	390,387				390,387
Commodities	421,779				421,779
Other Than Equipment					
Equipment	40,069				40,069
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants	266,281				266,281
Total	4,750,180				4,750,180
No. of Positions (FTE)	95.00				95.00

	FY 2011 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe	3,010,836				3,010,836
Travel	4,500				4,500
Contractual Services	397,231				397,231
Commodities	322,859				322,859
Other Than Equipment					
Equipment	3,500				3,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	3,738,926				3,738,926
No. of Positions (FTE)	92.00				92.00

	FY 2012 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

Note: FY2012 Total Request = FY2011 Estimated + FY2012 Incr(Decr) for Continuation + FY2012 Expansion/Reduction of Existing Activities + FY2012 New Activities.

CONTINUATION AND EXPANDED REQUEST

Mississippi Adolescent Center
AGENCY

Program No. _____ of 2 Programs

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2012 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2012 New Activities				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2012 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	3,010,836				3,010,836
Travel	4,500				4,500
Contractual Services	397,231				397,231
Commodities	322,859				322,859
Other Than Equipment					
Equipment	3,500				3,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	3,738,926				3,738,926
No. of Positions (FTE)	92.00				92.00

Note: FY2012 Total Request = FY2011 Estimated + FY2012 Incr(Decr) for Continuation + FY2012 Expansion/Reduction of Existing Activities + FY2012 New Activities.

**SUMMARY OF PROGRAMS
FORM MBR-1-03sum**

Mississippi Adolescent Center
Agency Name

FUNDING REQUESTED FISCAL YEAR 2012

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. MR - INSTITUTIONAL CARE	2,954,514				2,954,514
2. MR - SUPPORT SERVICES	784,412				784,412
SUMMARY OF ALL PROGRAMS	3,738,926				3,738,926

CONTINUATION AND EXPANDED REQUEST

Mississippi Adolescent Center
AGENCY

Program No. 1 of 2 Programs

MR - INSTITUTIONAL CARE

PROGRAM

	FY 2010 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe	2,984,417				2,984,417
Travel	594				594
Contractual Services	253,822				253,822
Commodities	393,139				393,139
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	3,631,972				3,631,972
No. of Positions (FTE)	82.00				82.00

	FY 2011 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe	2,444,714				2,444,714
Travel	2,150				2,150
Contractual Services	252,800				252,800
Commodities	253,100				253,100
Other Than Equipment					
Equipment	1,750				1,750
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	2,954,514				2,954,514
No. of Positions (FTE)	80.00				80.00

	FY 2012 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

Note: FY2012 Total Request = FY2011 Estimated + FY2012 Incr(Decr) for Continuation + FY2012 Expansion/Reduction of Existing Activities + FY2012 New Activities.

CONTINUATION AND EXPANDED REQUEST

Mississippi Adolescent Center
AGENCY

Program No. 1 of 2 Programs

MR - INSTITUTIONAL CARE

PROGRAM

FY 2012 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2012 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2012 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	2,444,714			2,444,714
Travel	2,150			2,150
Contractual Services	252,800			252,800
Commodities	253,100			253,100
Other Than Equipment				
Equipment	1,750			1,750
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total	2,954,514			2,954,514
No. of Positions (FTE)	80.00			80.00

Note: FY2012 Total Request = FY2011 Estimated + FY2012 Incr(Decr) for Continuation + FY2012 Expansion/Reduction of Existing Activities + FY2012 New Activities.

CONTINUATION AND EXPANDED REQUEST

Mississippi Adolescent Center
AGENCY

Program No. 2 of 2 Programs

MR - SUPPORT SERVICES

PROGRAM

	FY 2010 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe	643,841				643,841
Travel	2,812				2,812
Contractual Services	136,565				136,565
Commodities	28,640				28,640
Other Than Equipment					
Equipment	40,069				40,069
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants	266,281				266,281
Total	1,118,208				1,118,208
No. of Positions (FTE)	13.00				13.00

	FY 2011 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe	566,122				566,122
Travel	2,350				2,350
Contractual Services	144,431				144,431
Commodities	69,759				69,759
Other Than Equipment					
Equipment	1,750				1,750
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total	784,412				784,412
No. of Positions (FTE)	12.00				12.00

	FY 2012 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

Note: FY2012 Total Request = FY2011 Estimated + FY2012 Incr(Decr) for Continuation + FY2012 Expansion/Reduction of Existing Activities + FY2012 New Activities.

CONTINUATION AND EXPANDED REQUEST

Mississippi Adolescent Center
AGENCY

Program No. 2 of 2 Programs

MR - SUPPORT SERVICES

PROGRAM

FY 2012 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2012 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2012 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe	566,122			566,122
Travel	2,350			2,350
Contractual Services	144,431			144,431
Commodities	69,759			69,759
Other Than Equipment				
Equipment	1,750			1,750
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total	784,412			784,412
No. of Positions (FTE)	12.00			12.00

Note: FY2012 Total Request = FY2011 Estimated + FY2012 Incr(Decr) for Continuation + FY2012 Expansion/Reduction of Existing Activities + FY2012 New Activities.

PROGRAM DECISION UNITS

Mississippi Adolescent Center

1 - MR - INSTITUTIONAL CARE

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
	FY 2011 Appropriation	Escalations By DFA	Non-Recurring Items	Total Funding Change	FY 2012 Total Request			
EXPENDITURES:								
SALARIES	2,444,714				2,444,714			
GENERAL	2,444,714				2,444,714			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
TRAVEL	2,150				2,150			
GENERAL	2,150				2,150			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
CONTRACTUAL	252,800				252,800			
GENERAL	252,800				252,800			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
COMMODITIES	253,100				253,100			
GENERAL	253,100				253,100			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
CAPITAL-OTE								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT	1,750				1,750			
GENERAL	1,750				1,750			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
VEHICLES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
TOTAL	2,954,514				2,954,514			

FUNDING:								
GENERAL FUNDS	2,954,514				2,954,514			
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS								
OTHER SP.FUNDS								
TOTAL	2,954,514				2,954,514			

POSITIONS:								
GENERAL FTE	80.00				80.00			
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE								
TOTAL FTE	80.00				80.00			

PRIORITY LEVEL:								
	A	B	C	D	E	F	G	H
	FY 2011 Appropriation	Escalations By DFA	Non-Recurring Items	Total Funding Change	FY 2012 Total Request			
EXPENDITURES:								
SALARIES	566,122				566,122			
GENERAL	566,122				566,122			
ST.SUP.SPECIAL								

PROGRAM DECISION UNITS

Mississippi Adolescent Center

2 - MR - SUPPORT SERVICES

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
FEDERAL								
OTHER								
TRAVEL	2,350				2,350			
GENERAL	2,350				2,350			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
CONTRACTUAL	144,431				144,431			
GENERAL	144,431				144,431			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
COMMODITIES	69,759				69,759			
GENERAL	69,759				69,759			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
CAPITAL-OTE								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT	1,750				1,750			
GENERAL	1,750				1,750			
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
VEHICLES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
TOTAL	784,412				784,412			

FUNDING:

GENERAL FUNDS	784,412				784,412			
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS								
OTHER SP.FUNDS								
TOTAL	784,412				784,412			

POSITIONS:

GENERAL FTE	12.00				12.00			
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE								
TOTAL FTE	12.00				12.00			

PRIORITY LEVEL:

--	--	--	--	--	--	--	--	--

PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Mississippi Adolescent Center

1 - MR - INSTITUTIONAL CARE

AGENCY NAME

PROGRAM NAME

I. Program Description:

The Institutional Care Program provides 24 hour residential care and habilitation services for adolescents with intellectual or developmental disabilities who are residents of the State of Mississippi, and are in need of a structured comprehensive setting. These individuals who have a diagnosis of intellectual or developmental disabilities are committed to the facility through the Chancery Court system, home placement, facility transfer, or other court of competent jurisdiction. Professional staff concentrate not only on inpatient treatment but follow-up aftercare and family education.

Clients admitted to the Mississippi Adolescent Center receive medical evaluation and treatment as well as psychological evaluation and treatment. Other services offered during evaluation and treatment are social services, speech pathology, dietary management, medical services, educational services, and recreational services. These services are aimed at providing active treatment, training and rehabilitation for progression to a less restrictive environment.

The Institutional Care Program continues to actively work with the Mississippi State Department of Education on accreditation and certification. This certification would allow the facility's school to become eligible for grants and give educational oversight to authoritative entities, which would allow for independent recommendations toward improvement.

The Institutional Care program has positions authorized of 82 in FY 2010, 80 in FY 2011, and a requested number to be authorized of 80 in FY 2012. However, in FY 2011 this program is only funded for approximately 55 filled positions. FY 2012 is a requested continuation of these 55 filled positions.

II. Program Objective:

The Institutional Care program provides 24-hour, seven days per week active treatment training and habilitation aimed at allowing each client the opportunity to progress to their maximum potential within his least restrictive environment.

The Mississippi Adolescent Center is a residential treatment facility for adolescents with intellectual or developmental disabilities in need of active treatment, training and rehabilitation. This facility provides a high quality of rehabilitation training and interdisciplinary services to meet the needs of these individuals with intellectual or developmental disabilities and meets the standards set forth by regulatory, licensing, and accreditation agencies. These services include the following: Dietary management, education, medical care including physician services, dental, general medical, psychiatric care, psychopharmacology, nursing, pharmaceutical services, physical therapy, behavioral intervention and counseling, therapeutic recreation and leisure education, residential services, social services and speech language therapy.

The Mississippi Adolescent Center believes individuals with intellectual or developmental disabilities have a right to maximize their potential regardless of their disability. Individualized programs are designed to meet these individual's needs. This programming coupled with the client's entitlement to live in their least restrictive environment, allows for maximization of potential in those we serve.

PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Mississippi Adolescent Center

2 - MR - SUPPORT SERVICES

AGENCY NAME

PROGRAM NAME

I. Program Description:

The Support Services Program provides a comprehensive range of services designed to serve the needs of the clients and the employees in the Institutional Care Program at the Mississippi Adolescent Center. These services include Administrative, Human Resources, Staff Training and Fiscal Management responsibilities of the facility. The Support Services Program provides 24-hour operational and managerial services and support necessary to direct and operate a comprehensive range of high quality services.

II. Program Objective:

To provide support services necessary to direct and operate a comprehensive range of high quality services: (1) to meet the needs of the individuals with intellectual or developmental disabilities, and (2) that meets the standards set by regulatory, licensing and accreditation agencies and organizations.

PROGRAM PERFORMANCE INDICATORS AND MEASURES
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
Planning Act of 1994

Mississippi Adolescent Center

1 - MR - INSTITUTIONAL CARE

AGENCY NAME

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ESTIMATED</u>	<u>FY 2012</u> <u>PROJECTED</u>
1 Patient & Resident Days (Number of)	11,801.00	10,950.00	10,950.00
2 To obtain licensure and certification by the State Department of Health.	0.00	1.00	1.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ESTIMATED</u>	<u>FY 2012</u> <u>PROJECTED</u>
1 Operating Cost per Patient & Resident Day (\$)	381.00	365.00	365.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ESTIMATED</u>	<u>FY 2012</u> <u>PROJECTED</u>
1 Number of client admissions from court orders, home placement, and transfers from other agencies within the Department of Mental Health.	23.00	23.00	23.00
2 Number of client discharges during the year.	20.00	20.00	20.00

PROGRAM PERFORMANCE INDICATORS AND MEASURES
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
Planning Act of 1994

Mississippi Adolescent Center

2 - MR - SUPPORT SERVICES

AGENCY NAME

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ESTIMATED</u>	<u>FY 2012</u> <u>PROJECTED</u>
1 To provide the framework through which all aspects of client care are planned, organized, staffed and evaluated in a manner in which all resources are efficiently utilized.	1.00	1.00	1.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ESTIMATED</u>	<u>FY 2012</u> <u>PROJECTED</u>
1 Percent of authorized support staff positions to all authorized positions, 13 of 92 or 14.1% is the actual percentage of support services positions.	14.10	11.96	11.96
2 Support as a Percent of Total Budget (%)	24.40	20.00	20.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2010</u> <u>ACTUAL</u>	<u>FY 2011</u> <u>ESTIMATED</u>	<u>FY 2012</u> <u>PROJECTED</u>
1 To care for the efficient and effective operation of the Institutional Care Program.	1.00	1.00	1.00

PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

Mississippi Adolescent Center

	Fiscal Year 2011 Funding			FY 2011 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
Program Name: (1) MR - INSTITUTIONAL CARE				
GENERAL	2,954,514	(90,423)	2,864,091	(3.06%)
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL				
TOTAL	2,954,514	(90,423)	2,864,091	
Narrative Explanation: This 3% reduction of general funds will result in termination of several contractual nursing arrangements and a 50% reduction in the travel category. This reduction will also have an effect on the educational supplies purchased at the Mississippi Adolescent Center.				
Program Name: (2) MR - SUPPORT SERVICES				
GENERAL	784,412	(21,745)	762,667	(2.77%)
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL				
TOTAL	784,412	(21,745)	762,667	
Narrative Explanation: A 3% reduction of general funds for the Support Services program will result in a 50% reduction in travel, a 100% reduction in equipment purchases, and have a significantly affect funding of day to day maintenance and repairs of the facility.				
SUMMARY OF ALL PROGRAMS				
GENERAL	3,738,926	(112,168)	3,626,758	(3.00%)
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL				
TOTAL	3,738,926	(112,168)	3,626,758	

Mississippi Board of Mental Health MEMBERS

Mississippi Adolescent Center
Agency

A. Explain Rate and manner in which board members are reimbursed:

Each Board member is entitled to Forty Dollars (\$40) per day and all actual and necessary expenses, including mileage as provided by law, incurred in the discharge of duties.

B. Estimated number of meetings FY2011

Twelve (12) regular board meetings, plus two (2) for additional meetings, for a total of fourteen meetings.

C. Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1. <u>George Harrison</u>	<u>Coffeerville, MS</u>	<u>Musgrove</u>	<u>7/2003</u>	<u>7 years</u>
2. <u>Margaret Ogden Cassada, MD</u>	<u>Greenville, MS</u>	<u>Barbour</u>	<u>2/2005</u>	<u>6 years 5 months</u>
3. <u>J. Richard Barry, JD</u>	<u>Meridian, MS</u>	<u>Barbour</u>	<u>7/2005</u>	<u>7 years</u>
4. <u>John B. Perkins</u>	<u>Brookhaven, MS</u>	<u>Barbour</u>	<u>7/2006</u>	<u>7 years</u>
5. <u>Robert S. Landrum</u>	<u>Ellisville, MS</u>	<u>Barbour</u>	<u>7/2007</u>	<u>7 years</u>
6. <u>Rose Roberts, LCSW</u>	<u>Pontotoc, MS</u>	<u>Barbour</u>	<u>7/2008</u>	<u>7 years</u>
7. <u>James Herzog, PhD</u>	<u>Jackson, MS</u>	<u>Barbour</u>	<u>7/2008</u>	<u>7 years</u>
8. <u>Sampat Shivangi, MD</u>	<u>Jackson, MS</u>	<u>Barbour</u>	<u>7/2009</u>	<u>7 years</u>
9. <u>Vacant</u>	<u></u>	<u></u>	<u></u>	<u></u>

Identify Statutory Authority (Code Section or Executive Order Number)*

41-4-3

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES**

Mississippi Adolescent Center

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
A. TUITION, REWARDS & AWARDS (61010-61099)			
61020 Employee Training	5,981	5,981	5,981
TOTAL (A)	5,981	5,981	5,981
B. TRANSPORTATION & UTILITIES (61100-61299)			
61110 Postage, Box Rent and Other Post Office Charges	2,000	2,000	2,000
61190 Transportation of Goods Not for Resale (freight, expro	1,769	1,700	1,700
61210 Electricity	59,113	41,260	41,260
61220 Gas	25,530	17,770	17,770
61230 Water and Sewage	2,709	2,000	2,000
TOTAL (B)	91,121	64,730	64,730
C. PUBLIC INFORMATION ((61300-61399)			
61310 Advertising and Public Information	569	1,000	1,000
TOTAL (C)	569	1,000	1,000
D. RENTS (61400-61499)			
61440 Rental of Office Equipment	5,360	7,500	7,500
61460 Rental of Other Equipment	500	1,000	1,000
61490 Other Rental	1,324	1,500	1,500
TOTAL (D)	7,184	10,000	10,000
E. REPAIRS & SERVICES (61500-61599)			
61500 Repairing and Servicing Grounds, Walks, Fences and			
61520 Repairing and Servicing Buildings	32,340	41,000	41,000
61530 Repairing and Servicing Machinery and Field Equipment			
61540 Repairing and Servicing Passenger Vehicles	3,010	5,525	5,525
61590 Repairing and Servicing Miscellaneous Items of Equip	3,544	3,675	3,675
TOTAL (E)	38,894	50,200	50,200
F. FEES, PROFESSIONAL & OTHER SERVICES (61600-61699)			
61615 SAAS Fees - Department of Finance and Administration	4,239	4,239	4,239
61616 MMRS Charges to DFA	12,975	13,555	13,555
61620 Department of Audit Fees	58	75	75
61627 Nursing Services - SPAHRS	32,192	89,587	89,587
61631 Legal-AG	419	200	200
61640 Physician Doctors	42,540	29,720	29,720
61641 Dental Services	4,397	3,110	3,110
61642 Nursing Services	8,735	31,500	31,500
61644 Other Medical Services	10,981	7,900	7,900
61650 State Personnel Board Fees	13,300	12,880	12,880
61651 Personnel Services Contracts - Other Fees			
61653 Personnel Service Contracts - Travel Accounted (not re			
61656 Other Medical Services - SPAHRS	13,875	10,250	10,250
61658 Personnel Service Contracts - Other Fees - SPAHRS	5,839		
61661 Rec Notary Fee	89		
61670 Laboratory and Testing Fees	8,972	4,870	4,870
61683 Contract Worker - SPAHRS Matching Amounts			
61690 Other Fees and Services	17,800	9,390	9,390
TOTAL (F)	176,411	217,276	217,276

**SCHEDULE B
CONTRACTUAL SERVICES CONTINUED**

Mississippi Adolescent Center

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
G. OTHER CONTRACTUAL SERVICES (61700-61899)			
61700 Liability Insurance Pool Contributions	6,916	4,765	4,765
61710 Insurance and Fidelity Bonds	100	100	100
61715 Insurance Computer Equipment			
61720 Membership Dues	369	117	117
61730 Laundry, Dry Cleaning and Towel Service	15,500	4,350	4,350
61740 Salvage Demolition and Removal Service	4,932	1,750	1,750
61800 Procurement Card/Contractual Purchases			
TOTAL (G)	27,817	11,082	11,082
H. INFORMATION TECHNOLOGY (61900-61990)			
61902 IS PR FE	1,802	1,542	1,542
61905 IS Professional Fees - ITS			
61914 IS Training/Education - Outside Vendor			
61917 Service Charges to State Data Center	6,520	6,000	6,000
61920 Internet / Application Service Provider Outsourced			
61921 Software Acquisition and Installation	1,165	880	880
61923 Basic Telephone Monthly - ITS	20,788	20,788	20,788
61925 Long Distance Charges - ITS	874	560	560
61927 Private Data Line - ITS	565	410	410
61938 Pager Usage Time - Outside Vendor			
61939 Cellular Usage Time - Outside Vendor	943	943	943
61941 Satellite Voice Transmission Services	1,637	1,320	1,320
61961 Maintenance/Repair of IS Equipment - Outside Vendor	3,297	1,825	1,825
61962 Maintenance/Repair of Telephone Systems - ITS	494	494	494
61963 Maintenance/Repair of Communications System - Outside			
61964 Maintenance/Repair Telephone Systems - Outside Vend			
61980 IS Software Maintenance - Outside Vendor	1,000	1,000	1,000
TOTAL (H)	39,085	35,762	35,762
I. OTHER (61991-61999)			
61994 Petty Cash Expense - Contractual	1,827	1,200	1,200
61998 Prior Year Expense - Contractual	1,498		
TOTAL (I)	3,325	1,200	1,200
GRAND TOTAL <i>(Enter on Line I-B of Form MBR-1)</i>	390,387	397,231	397,231
FUNDING SUMMARY:			
GENERAL FUNDS	390,387	397,231	397,231
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS	390,387	397,231	397,231

**SCHEDULE C
COMMODITIES**

Mississippi Adolescent Center
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
A. MAINTENANCE & CONSTR. MATERIALS & SUPPLIES (62010-62099)			
62010 Aggregates Sand Gravel Slag	154		
62040 Lumber, Parts, Pilings, etc			
62050 Steel and Other Metals			
62060 Paints, Preservatives and Striping Materials	1,469	500	500
62070 Sign and Sign Materials	80		
Total (A)	1,703	500	500
B. PRINTING & OFFICE SUPPLIES & MATERIALS (62100-62199)			
62110 Printing, Binding, Padding	1,762	100	100
62120 Duplication and Reproduction Supplies	3,539	450	450
62130 Office Supplies and Materials	4,658	4,600	4,600
62140 Paper Supplies (use no. 62110 if printing is involved)	2,423	2,400	2,400
62150 Maps, Manuals, Library Books and Films, Periodicals	1,728	120	120
62160 Office Equipment (not capital outlay)	1,239	1,239	1,239
Total (B)	15,349	8,909	8,909
C. EQUIPMENT REPAIR PARTS, SUPPLIES & ACCES. (62200-62299)			
62210 Fuels - Gasoline	7,716	6,500	6,500
62211 Fuels - Diesel	1,163	1,000	1,000
62220 Lubricating Oils, Greases, etc.			
62250 Expendable Repair and Replacement Parts - Office Equip			
62251 Expendable Repair and Replacement Parts - Vehicle Repa			
62252 Expendable Repair and Replacement Parts - Air Conditio	1,848	1,224	1,224
62270 Rad TV Repair	210	180	180
62271 Communication System Repair Parts/Equipment,			
62280 Shop Supplies			
62290 Other Equipment Repair Parts, Supplies and Accessories	2,439	2,913	2,913
Total (C)	13,376	11,817	11,817
D. PROFESSIONAL & SCI. SUPPLIES AND MATERIALS (62300-62399)			
Lab Test Supplies			
62340 Drugs and Chemicals for Medical and Laboratory Use	141,028	119,928	119,928
62350 Classroom Instructional Materials, Including Textbooks			
62360 Surgical Supplies (needles, syringes, instruments)	440	215	215
62370 Educational Supplies	8,040	8,040	8,040
62390 Other Professional and Scientific Supplies and Materia	8,430	8,000	8,000
Total (D)	157,938	136,183	136,183
E. OTHER SUPPLIES & MATERIALS (62400-62999)			
62410 Building Supplies and Materials	1,050	825	825
62420 Hardware, Plumbing and Electrical Supplies	2,704	1,580	1,580
62430 Small Tools	80		
62450 Janitor Supplies and Cleaning Agents	37,760	32,310	32,310
62460 Wearing Material, Dry Goods and Personal Items for War	9,492	7,200	7,200
62470 Food for Persons	102,800	76,000	76,000
62490 Greenhouse and Nursery Supplies			
62510 Poisons	476	250	250
62520 Dec Sign	405	315	315
62530 Uniforms and Wearing Apparel - Employees and Officers	154	75	75

**SCHEDULE C
COMMODITIES CONTINUED**

Mississippi Adolescent Center
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
E.OTHER SUPPLIES & MATERIALS (62400-62999)			
62540 Linens			
62555 Information Systems Equipment Repair Parts	6,184	4,560	4,560
62560 Eating Utensils and Cafeteria Supplies	4,239	1,250	1,250
62571 Mattress and Springs			
62585 Cameras (Under \$250)	669		
62590 Other Supplies and Materials	13,049	13,040	13,040
62595 Other Equipment	11,593	11,000	11,000
62800 Procurement Card/Commodity Purchases	14,629	11,045	11,045
62994 Petty Cash Expense - Commodities	1,068	1,000	1,000
62998 Prior Year Expense - Commodities	27,061	5,000	5,000
Total (E)	233,413	165,450	165,450
GRAND TOTAL (A, B, C, D & E) <i>(Enter on Line I-C of Form MBR-1)</i>	421,779	322,859	322,859
FUNDING SUMMARY:			
GENERAL FUNDS	421,779	322,859	322,859
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS	421,779	322,859	322,859

**SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT**

Mississippi Adolescent Center
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
B. BUILDINGS & IMPROVEMENTS (63200-63299)			
63230 Additions and Betterments (all other agencies)			
TOTAL (B)			
GRAND TOTAL <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT**

Mississippi Adolescent Center

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2010		Est. FY Ending June 30, 2011		Req. FY Ending June 30, 2012		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
A. VEHICLES (see form MBR-1-D-3)							
B. ROAD MACHINERY, FARM & OTHER EQUIPMENT							
Lawn Mower (R)							
Blower, Backpack (R)	1	391					
Portable Cooling Unit (N)							
TOTAL (B)		391					
C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.							
63330 Shredder	2	2,644					
Scantron Machine (N)							
Camera - Digital/Polaroid (R)							
63433 Two Way Radio (R)	10	5,070					
Scanner (R)							
63371 Video Conferencing Set	1	10,282					
63490 Cart Mount Video Conf	1	1,777					
TOTAL (C)		19,773					
D. IS EQUIPMENT (DP & TELECOMMUNICATIONS)							
Telephone system (R)							
Network switch (R)							
63421 Laser Printer (R)	1	861					
Network Server Upgrade (R)							
63421 Computer (R)	12	8,790	5	3,500	5	700	3,500
Printer, Fax, Scanner (R)							
63380 Camcorder	1	599					
63421 Computer Fingerprint Record	1	7,735					
TOTAL (D)		17,985		3,500			3,500
E. EQUIPMENT - LEASE PURCHASE (63460-63476)							
634XX Lease Purchases							
TOTAL (E)							
F. OTHER EQUIPMENT							
Floor Machine - Burnisher (N)							
Stove Combo (R)							
Washing Machine /Dryer (R)							
Ice Dispensing Machine (R)							
Air Conditioner - 10 ton (R)							
Air Conditioner - 5 ton (R)							
Freezer (R)							
Air Conditioner - Ductless (N)							
Washing Machine (R)							
Refrigerator (N)							
Toaster for Kitchen (N)							
Can Opener (R)							
Food Processor (N)							
Garbage Disposal (R)							
Kitchen Cart (R)							
63370 Televisions	3	1,590					
63405 Edger	1	330					
TOTAL (F)		1,920					

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT CONTINUED**

Mississippi Adolescent Center
Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2010		Est. FY Ending June 30, 2011		Req. FY Ending June 30, 2012		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
GRAND TOTAL <i>(Enter on Line I-D-2 of Form MBR-1)</i>		40,069		3,500			3,500
FUNDING SUMMARY:							
GENERAL FUNDS		40,069		3,500			3,500
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS		40,069		3,500			3,500

**SCHEDULE D-3
PASSENGER/WORK VEHICLES**

Mississippi Adolescent Center

Name of Agency

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2010	FY Ending June 30, 2010		FY Ending June 30, 2011		FY Ending June 30, 2012	
		No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
A. PASSENGER & WORK VEHICLES (63310, 63390-63400)							
63310 Automobile, Compact Sedan (AU CS)	1						
63310 Automobile, Full Size Sedan (AU FS)							
63310 Automobile, Mid Size Sedan (AU MS)							
63310 Automobile, Mid Size Station Wagon (AU MW)	1						
63310 Automobile Utility (AU UT)							
63390 Truck, Carry-All (TK CA)							
63390 Truck, Compact Pickup (TK CU)							
63390 Truck, Dump Bed (TK DU)							
63390 Truck, Medium Duty 2.5 Ton (TK MD)							
63390 Truck, Mid Size Pickup (TK MU)	1						
63391 Truck, Heavy Duty 5 Ton (TK HD)							
63391 Truck, Heavy Duty Pickup (TK HU)							
63392 Sport Utility Vehicle (TK SU)							
63393 Van, Cargo (VN CD)							
63393 Van, Full Size (VN FV)	3						
63393 Van, Mid Size (VN MV)	1						
63400 Other Vehicles							
TOTAL (A)	7						
B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)							
63395 Betterments or Accessories for Vehicles							
TOTAL (B)							
GRAND TOTAL <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES**

Mississippi Adolescent Center
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	Device Inventory	Act FY Ending June 30, 2010		Est FY Ending June 30, 2011		Req FY Ending June 30, 2012	
	June 30, 2010	No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
A. CELLULAR PHONES (63435)							
63435 Cellular Service Plan Devices							
Total (A)							
B. PAGERS (63434)							
63434 Paging Equipment							
Total (B)							
GRAND TOTAL <i>(Enter on Line I-D-4 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE E
SUBSIDIES, LOANS & GRANT**

Mississippi Adolescent Center
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
A. SCHOOL GRANTS TO COUNTIES & MUNICIPALITIES (64000-64599)			
TOTAL (A)			
B. GRANTS TO I.H.L. & OTHER POLITICAL SUBDIVISIONS (64600-64699)			
TOTAL (B)			
C. GRANTS TO NON-GOVERNMENT INSTNS & INDS (64700-64999)			
TOTAL (C)			
D. DEBT SERVICE & JUDGEMENTS (65000-65399)			
TOTAL (D)			
E. OTHER (66000-89999)			
89150 Cost Allocation to Central Office	15,500		
78180 State Share of Medicaid Match	250,781		
TOTAL (E)	266,281		
GRAND TOTAL <i>(Enter on Line I-E of Form MBR-1)</i>	266,281		
FUNDING SUMMARY:			
GENERAL FUNDS	266,281		
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS	266,281		

**NARRATIVE
2012 BUDGET REQUEST**

Mississippi Adolescent Center
Name of Agency

I. MAJOR OBJECTS

A. PERSONAL SERVICES:

1. Salaries, Wages, and Fringe Benefits

The Mississippi Adolescent Center is requesting \$3,010,836 for FY 2012 in the Personnel category to pay for salaries and fringe benefits for the facility's current full-time positions. This projection is based on the expected filled positions in FY 2011.

B. TRAVEL:

The Mississippi Adolescent Center requests a total of \$4,500 in travel funds for FY 2012. This amount will be used for employee travel related to training for increased competence in all disciplines. Funds requested will enable professional staff to attend educational workshops and seminars concerning the improvement of client care and the enhancement of employee knowledge.

C. CONTRACTUAL SERVICES -SCHEDULE B:

A total of \$397,231 is requested for FY 2012. Included in this request are costs associated with the Mississippi Adolescent Center's apportioned share of MMRS costs, State Personnel board fees, a variety of medical services, laundry services, utilities, computer software and associated items. These funds are requested in Program One and Program Two - General Funds.

a. Tuition, Rewards, Awards: \$5,981 is requested in this category in Program One, and Program Two, General Funds. These funds will be utilized to provide instruction to employees by attending courses sponsored by universities, colleges, the State Personnel Board, and many other entities. These funds are used for employees to attend required training programs related to their job responsibilities and/or license requirements.

61020 - Employee Training: \$5,981 is requested in employee training. These funds will be used to maintain/increase competencies for the variety of disciplines employed by the facility. Many of these training sessions are needed to fulfill requirements for continuing education.

b. Transportation & Utilities: \$64,730 is requested in this category in Program One and Program Two, General Funds.

61110 - Postage, Box Rent, and Other Post Office Charges: \$2,000 is requested in this category. Funds in this category are utilized to pay for the facility's needs for postage and related expenses for correspondence and mailings.

61190 - Transportation of Goods Not for Resale: \$1,700 is requested in this category. These funds are used to pay shipping costs for commodities and equipment purchased.

61210 - Electricity: \$41,260 is requested in this category. These funds are used to pay Entergy for the electricity utilized by the facility.

61220 - Gas: \$17,770 is requested in this category. These funds are used to pay CenterPoint/Entex for the natural gas service utilized by the facility.

61230 - Water and Sewage: \$2,000 is requested in this category. These funds are used to pay for water and sewage utilized by the facility. The vendor is the City of Brookhaven.

**NARRATIVE
2012 BUDGET REQUEST**

Mississippi Adolescent Center
Name of Agency

c. Public Information: \$1,000 is requested in this category. These funds are requested for necessary advertising and public information materials. These funds are requested in Program One, General Funds.

61310 - Advertising and Public Information: \$1,000 is requested in this category for bids from vendors, advertising for open positions at the facility for recruitment purposes, and promoting the services offered by the facility.

d. Rents: \$10,000 is requested in this category. Postage meter rental and other equipment rental are paid with these funds. The requested funds under this category are in Program One and Program Two, in General Funds.

61440 - Rental of Office Equipment: \$7,500 is requested in this category for rental of a postage meter and other office equipment, which are necessary for the facility to conduct daily operations.

61460 - Rental of Other Equipment: \$1,000 is requested in this category. These funds will be used by our maintenance personnel to maintain current property, plant, and equipment. It is more cost effective at the present time to rent rather than purchase this major equipment.

61490 - Other Rental: \$1,500 is requested in this category.

e. Repairs & Services: \$50,200 is requested in this category. The facility is entering its tenth year of operation and is showing signs of an aging physical plant. This funding is requested in Program One, and Program Two, General Funds.

61520 - Repairing and Servicing Buildings: \$41,000 is requested in this category. Funds in this category will be used to complete major and minor repairs to buildings on the facility's campus. The clients admitted to the facility are adolescents exhibiting destructive behavior, and will require more than average maintenance. This facility comprises eight buildings, three of which are used completely for client (24 hour) care.

61540 - Repairing and Servicing Passenger Vehicles: \$5,525 is requested in this category to pay costs associated with the maintenance and repair of the facility's seven vehicles. Most of these vehicles are at least seven years old and reflect significant wear.

61590 - Miscellaneous Items of Equipment: \$3,675 is requested in this category. Funds in this category are requested to repair household/commercial appliances, cafeteria equipment, air conditioning units, floor maintenance equipment, and recreational equipment.

f. Fees, Professional & Other Services: \$217,276 is requested in this subcategory. This includes fees associated with the Mississippi Management and Reporting System, State Personnel Board fees, personal service contracts for medical services and other contract workers, lab and testing fees, and other operational costs. Funding in this subcategory is requested in Program One and Program Two, General Funds and Other Funding Sources.

61615 - SAAS Fees - Department of Finance and Administration: \$4,239 is requested in this category. Funds in this minor line item are utilized to pay the Department of Finance and Administration for the agency's costs for processing of the facility's purchase orders, payment vouchers, and other supporting documents. These fees are not discretionary.

61616 - MMRS Charges to DFA: \$13,555 is requested in this category. Funds in this minor line item are utilized to pay the Department of Finance and Administration / Mississippi Management and Reporting Systems for reporting services provided to the facility. This is a mandatory fee charged.

**NARRATIVE
2012 BUDGET REQUEST**

Mississippi Adolescent Center
Name of Agency

61620 - Department of Audit Fees: \$75 is requested in this category. Funds in this minor line item are utilized to pay the Office of the State Auditor for Property Audit fees.

61627 - Nursing Service Contracts - Other Fees - SPAHRS: \$89,587 is requested in this category for contract workers in areas that are vital to the operations of the facility, but there is either a lack of qualified applicants, or the services are needed for a short time.

61640 - Physician Doctors: \$29,270 is requested in this category. These funds are requested to provide medical services which are outside the scope of services provided by facility staff. Physician fees will include specialized medical care, i.e., pediatrics, oral surgeon, ophthalmologist, psychiatric, and ENT specialists. This funding will also be used for the facility's contract physician.

61641 - Dental Services: \$3,110 is requested in this category to pay for the costs of any dental procedures for the clients of the facility. The clients admitted have deficits in adaptive behavior skills, such as oral care, and in many cases need significant dental treatment.

61644 - Other Medical Services: \$7,900 is requested in this category to pay psychopharmacologist fees, physical therapist fees, occupational therapist fees, and other medical fees.

61650 - State Personnel Board: \$12,880 is requested to pay the State Personnel Board fees for the 92 positions requested for this agency, which is within the Department of Mental Health.

61670 - Laboratory and Testing Fees: \$4,870 is requested in this category to pay for the costs of laboratory tests associated with providing for the routine medical care and medical surveillance of the clients to be admitted to this facility. All clients admitted to our facility receive full medical blood work up testing, not only upon admission, but also on an annual basis. This object code is also used for drug testing employees.

61690 - Other Fees & Services: \$9,390 is requested in this category to provide funding for fees and services rendered to clients by licensed professionals in such fields as speech pathology, and dietary management. This category also includes fees for client's haircuts. This minor object will be used for other services which are not appropriate for another specific contractual minor object code.

g. Other Contractual Services: \$11,082 is requested in this subcategory. These funds are requested in Program One, and Program Two, General Funds.

61700 - Liability Insurance Pool Contributions: \$4,765 is requested in this category to enable the facility to participate in the TORT Claims Fund approved by the legislature as requested by the Department of Finance and Administration.

61710 - Insurance and Fidelity Bonds: \$100 is requested in this category to pay for a public employees' blanket bond for the client account.

61720 - Membership Dues: \$117 is requested in this category for dues to professional organizations, and dues for membership of the facility in organizations which are of benefit to the agency by affiliation.

61730 - Laundry, Dry Cleaning and Towel Service: \$4,350 is requested in this category to provide laundry service for the clients of the facility. This fee is based on laundry services being provided seven days a week for a full twelve (12) months.

61740 - Salvage Demolition and Removal Service: \$1,750 is requested in this category to provide for trash pickup

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Mississippi Adolescent Center
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and contaminant pickup such as syringes and other medical waste.

h. Information Technology: \$35,762 is requested in this category for Program One and Program Two, General Funds. This request includes funds for the purchase of specialized software, maintenance of computer systems software and hardware, Information Technology Services' (ITS) fees, and phone line usage and fees.

61917 - Service Charges to State Data Center: \$6,000 is requested in this category to pay the fees assessed by ITS for processing payroll, accounts payables, and other batch items.

61921 - Software Acquisition and Installation: \$880 is requested in this category for the purchase of operating software and network management software, in order to increase efficiency and streamline productivity. These software expenditures will also keep the facility current on reporting formats and technical areas.

61923 - Basic Telephone Monthly - ITS: \$20,788 is requested to fund ongoing operations related to the monthly telephone service used at the facility, which is administered through ITS. These funds are used to pay ITS for telephone lines, trunks, and utilization of related telecommunications equipment and software. The facility has nearly 100 lines of communication via public service.

61925 - Long Distance Charges - ITS: \$560 is requested for long distance calls since the facility serves the entire state.

61939 - Cellular Usage Time - Outside Vendor: \$943 will fund cellular phone usage. The facility has 4 cellular phones, one for each vehicle that is used to transport clients.

61941 - Satellite Voice Transmission Services: \$1,320 is requested in this minor object.

61961 - Maintenance/Repair of IS Equipment - Outside Vendor: \$1,825 is requested in this category for maintenance and repair of the computer hardware such as our server, routers, and switches.

i. Other: \$1,200 is requested in this category for petty cash and prior year expenditures.

61994 - Petty Cash Expense - Contractual: \$1,200 is requested for client trips that involve a service, and for miscellaneous timely items such as postage stamps.

D. COMMODITIES:

A total of \$322,859 is requested in this category for tangible items such as food, clothing, prescription drugs, and many others. The funds are requested in Program One and Program Two, General.

b. Printing & Office Supplies & Materials: \$8,909 is requested in this category. These funds will purchase operational necessities for a variety of internal support services and direct care. This will also include the many materials required for correspondence throughout the year. The funds are requested in Program One and Program Two, General Funds.

62110 - Printing, Binding, Padding: \$100 is requested for this category to purchase materials needed for the facility's printing needs.

62120 - Duplication and Reproduction Supplies: \$450 is requested for this category to purchase materials needed for the facility's copying needs.

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2012 BUDGET REQUEST**

Mississippi Adolescent Center
Name of Agency

62130 - Office Supplies and Materials: \$4,600 is requested for this category to purchase materials like pens, binders, staples and notepads.

62140 - Paper Supplies: \$2,400 is requested to purchases paper for the facility's printing needs.

62150 - Maps, Manuals, Library Books and Films, Periodicals: \$120 is requested in this category to purchase instructional materials and professional books, as well as curriculum materials for the instruction of individuals.

c. Equipment Repair Parts, Supplies & Acces.: \$11,817 is requested in this category. These funds are utilized primarily by the Maintenance Department and grounds personnel to purchase a variety of repair and replacement parts, and fuels for vehicles/equipment. As the facility ages, more repair parts and tools are needed to fix buildings and equipment.

62210 - Fuels - Gasoline: \$6,500 is requested in this category to purchase gasoline for vehicles in order to transport clients and staff for facility functions. These funds will also be used for maintenance equipment to keep the physical plant. These funds will also be used to purchase emergency fuel for the facility.

62211 - Fuels - Diesel: \$1,000 is requested in this category to purchase diesel for the maintenance equipment.

62252 - Expendable Repair and Replacement Parts - Air Conditioners: \$1,224 is requested for routine repairs made by the facility's maintenance staff.

62290 - Other Equipment Repair Parts, Supplies and Accessories: \$2,913 is requested in this category to purchase miscellaneous repair and replacement parts for equipment utilized by the facility which do not meet the proper definition for any of the other expenditure categories.

d. Professional & Scientific Supplies and Materials: \$157,283 is requested in this category. This request includes funding for prescription drugs, laboratory/testing fees, and other medical/scientific supplies.

62340 - Drugs and Chemicals for Medical and Laboratory Use: \$119,800 is requested in this category to purchase medications prescribed by medical professionals and other medical treatment supplies for the clients of the facility. Additionally, these funds will be used to continue the hepatitis vaccination program and the tuberculosis screening program for employees and clients.

62370 - Education Supplies: \$8,040 is requested for this category to purchase educational supplies and materials for the facility's school program. Many of these supplies are purchased with the procurement card.

62390 - Other Professional and Scientific Supplies and Materials: \$8,000 is requested in this category to purchase necessary medical supplies to be utilized by the Medical/Nursing Departments. These supplies range from test kits to medication dispensing cups.

e. Other Supplies and Materials: \$192,250 is requested in this category. This funding will provide for costs associated with food purchases, janitorial supplies, and hardware supplies.

62410 - Building Supplies and Materials: \$825 is requested to purchase materials and supplies to maintain the upkeep of the facility's buildings.

62420 - Hardware, Plumbing, and Electrical Supplies: \$1,580 is requested in this category to purchase replacement parts or supplies needed for the maintenance of plumbing and electrical systems in the facility's buildings. Many of the items in this category, such as escutcheons, toilets, sinks, doors, and water fountains, are broken by clients and

**NARRATIVE
2012 BUDGET REQUEST**

Mississippi Adolescent Center
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need to be replaced or repaired.

62450 - Janitorial Supplies and Cleaning Agents: \$32,310 is requested to ensure a sanitary environment required of a health care facility. These supplies are necessary to reduce the risk of infection by germs/viruses, and extinguish odors.

62460 - Wearing Material, Dry Goods and Personal Items for Wards: \$7,200 is requested in this category to purchase clothing and dry goods for the clients who are admitted to the facility. Most clients are admitted to the facility with little or no clothing in their possession and it is the responsibility of the facility to provide clothing to these clients. This minor object is also understated because of copious purchases with the procurement card.

62470 - Food for Persons: \$76,000 is requested in this category to purchase food necessary for the provision of food service to clients/patients for the Mississippi Adolescent Center and the Crisis Intervention Center.

62510 - Poisons: \$250 is requested in this category to kill weeds.

62530 - Uniforms and Wearing Apparel - Employees and Officers: \$75 is requested to purchase uniforms for dietary staff.

62555 - Information Systems Equipment Repair Parts : \$4,560 of repair parts expenditures are estimated for current data processing equipment. These purchases will be made when it is necessary to repair existent equipment, and it is more economical to repair rather than purchase new equipment.

62560 - Eating Utensils and Cafeteria Supplies: \$1,250 is requested in this category to purchase eating utensils to be utilized by the clients of the facility during mealtime and for training purposes. Many of the clients will require special adaptive eating utensils to assist in adapting to physical disabilities. These funds will also be used to purchase new and replacement cafeteria supplies.

62590 - Other Supplies and Materials: \$13,040 is requested in this category to purchase varied commodity items necessary to the facility such as smoke detectors, fire extinguishers, clocks, supplies for mending and sewing, pictures, heating pads, electric shavers, and decorative items which are needed by the facility.

62595 - Other Equipment: These funds (\$11,000) are requested for purchasing equipment not considered primary inventory items (schedule D2 items).

62800 - Procurement Card/Commodity Purchases: \$11,045 is requested for procurement card commodity purchasing. These purchases will be made when convenience promotes efficiency and cost savings for the facility's operations. This category, along with its importance to the facility's operations, has been referenced many times.

62994 - Petty Cash Expense - Commodities: \$1,000 is requested for expenses paid by the petty cash account. Included are emergency purchases needed before processing of a purchase order can be made, and for client trips that involve commodities such as food or snacks.

62998 - Prior Year Expense - Commodities: \$5,000 is requested for expenses paid for prior year expenses in commodities.

E. CAPITAL OUTLAY:

1. CAPITAL OUTLAY - OTHER THAN EQUIPMENT - SCHEDULE D-1:

**NARRATIVE
2012 BUDGET REQUEST**

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No funding requested in this category.

2. CAPITAL OUTLAY - EQUIPMENT - SCHEDULE D-2:

A total of \$3,500 is requested in this category for desktop computers to replace atiquated equipment.

3. VEHICLES - SCHEDULE D-3:

No funds requested in this category.

F. SUBSIDIES, LOANS AND GRANTS - SCHEDULE E:

No funds requested in this category.

II. BUDGET TO BE FUNDED AS FOLLOWS:

CASH BALANCE - UNENCUMBERED:

There is an estimated cash balance at the beginning of FY 2012 of \$247,648.

GENERAL (STATE) FUND APPROPRIATIONS:

A total of \$3,738,926 is requested in General Funds for FY 2012. This request is a total of all general funds from form MBR-1 and reflects the necessary portion of state funding for operation of the Mississippi Adolescent Center.

FUNDS FROM OTHER SOURCES:

No funds from other sources are expected to be received in FY 2012.

LESS: ESTIMATED CASH AVAILABLE NEXT FISCAL PERIOD:

With no anticipated receipts in other funding sources, the cash available for FY 2013 is expected to be \$247,648.

TOTAL REQUEST:

The Mississippi Adolescent Center's total expenditure request for all funding sources in fiscal year 2012 is \$3,738,926.

III. PERSONNEL DATA

A. Number of Positions Authorized in Appropriation Bill

Ninety-two (92) positions are currently authorized and the Mississippi Adolescent Center requests continuation of this number for FY 2012.

B. Average Annual Number of Employees

During FY 2010, the average annual number of employees was 84.

C. Average Annual Vacancy Rate (Percentage)

The average annual vacancy rate for the Mississippi Adolescent Center for FY 2010 was approximately 6.4% for the full-time permanent positions authorized, and approximately 11.7% for full-time time limited positions.

**NARRATIVE
2012 BUDGET REQUEST**

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PROGRAM EXPENDITURE TOTAL EXPLANATION

1. Institutional Care - Program One

Salaries, Wages, and Fringe Benefits: \$2,444,714 of funding is needed to continue operations of this program, with a full year of operations based on filled position projections.

Travel: \$2,150 for funding travel primarily associated with training all staff for a full year of operations.

Contractual Services: \$252,800 of funding is requested for training, physicians and other medical care, linen/laundry service, data processing and telecommunications software for a full year of operations.

Commodities: \$253,100 of funding is requested for drugs, food, maintenance/repair parts, and other supplies and materials for a full year of operations. No increase in general funds is requested.

Capital Outlay - Other than Equipment: No funding for improvements to the facility's warehouse grounds.

Capital Outlay - Equipment: \$1,750 of funding is requested for new and replacement equipment items. No general fund increase is requested.

Vehicles: No funding is requested to replace passenger vehicles.

2. Support Services - Program Two

Salaries, Wages, and Fringe Benefits: \$566,122 of funding is necessary to fund ten (10) support staff positions for a full year of operations to ensure quality care in accordance with standards, and to ensure effective and efficient use of resources.

Travel: \$2,350 is requested in order to fund support type travel related to training.

Contractual: \$144,431 is requested in this major object for support contractual services and the portion of utilities designated for support services.

Commodities: \$69,759 is requested for support commodities such as office products and daily operational goods.

Equipment: A request of \$1750 is submitted for information technology replacement equipment.

Vehicles: No funding is requested to replace a passenger vehicle.

Subsidies, Loans & Grants: No funding is requested in this category.

FEES, PROFESSIONAL AND OTHER SERVICES
(EXPENDITURE CODES 61600-61699)

Mississippi Adolescent Center

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012	Fund Num.
61615 SAAS Fees - Department of Finance and Administration State Treasurer 3130 / Statewide Automated Accounting System Fe <i>Comp. Rate: \$353/ monthly avg.</i>		4,239	4,239	4,239	General
TOTAL 61615 SAAS Fees - Department of Finance and Administration		4,239	4,239	4,239	
61616 MMRS Charges to DFA State Treasurer 3125 / MMRS Administration Fees <i>Comp. Rate: \$1,081/ monthly avg</i>		12,975	13,555	13,555	General
TOTAL 61616 MMRS Charges to DFA		12,975	13,555	13,555	
61620 Department of Audit Fees State Treasurer 3155 / Audit Services <i>Comp. Rate: \$5/ month avg.</i>		58	75	75	General
TOTAL 61620 Department of Audit Fees		58	75	75	
61627 Nursing Services - SPAHRS Barbara McBeth / DON <i>Comp. Rate: 37.00/hr</i>		16,670	72,000	72,000	General
Kimbrell McKnight / Nursing <i>Comp. Rate: 18.50/hr</i>		15,522	17,587	17,587	General
TOTAL 61627 Nursing Services - SPAHRS		32,192	89,587	89,587	
61631 Legal-AG Legal Fees - AG Office / Legal Services <i>Comp. Rate: 65.00/hr</i>		419	200	200	
TOTAL 61631 Legal-AG		419	200	200	
61640 Physician Doctors Univ Hosp & Clinics-Jackson / Physician Services <i>Comp. Rate: \$241 per visit avg</i>		241	200	200	General
King Daughters Medical Center / Hospital Services <i>Comp. Rate: \$2000 per month avg.</i>		24,000	18,000	18,000	General
Casano, Rosalie / Psychiatrist <i>Comp. Rate: \$175/hr. - \$300 Travel</i>		14,975	10,270	10,270	General
Premier Medical Group of MS / Physician Services <i>Comp. Rate: \$160 per visit avg</i>		160	50	50	General
Ware, Michael / Optometrist <i>Comp. Rate: \$50.00 per visit - contra</i>					General
Weatherly Sports Medicine / Physician Services <i>Comp. Rate: \$106 per visit avg.</i>		1,270	500	500	General
Southern Foot Care Inc / Physician Services <i>Comp. Rate: \$125 per visit</i>					General
University Physicians PLLC / Physician Services <i>Comp. Rate: \$824 fee</i>		824	500	500	General
McComb Skin Clinic PA / Dermatologist <i>Comp. Rate: \$110 fee</i>					General
Hattiesburg Oral Surgery / Physician Services <i>Comp. Rate: \$255 per visit</i>					General
Brookhaven Smile Center Inc / Physician Services <i>Comp. Rate: \$265 per visit</i>					General

FEES, PROFESSIONAL AND OTHER SERVICES

Mississippi Adolescent Center

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012	Fund Num.
Brookhaven Urology PA / Physician Services <i>Comp. Rate: \$71.50 per visit avg</i>					General
Hazlehurst Eye Clinic P C / Optometrist <i>Comp. Rate: \$78 per visit</i>					General
University Preventive Medicine / Physician Services <i>Comp. Rate: \$125 per visit</i>					General
Hall, Tressie / Optometrist <i>Comp. Rate: \$50 per visit - contract</i>		700	200	200	General
River Oaks Management Company / Physician Services <i>Comp. Rate: \$118 per visit</i>					General
New South Neurospine LLC / Physician Services <i>Comp. Rate: \$185 per visit</i>		370			General
TOTAL 61640 Physician Doctors		<u><u>42,540</u></u>	<u><u>29,720</u></u>	<u><u>29,720</u></u>	
61641 Dental Services					
Edmonson, George / Dentist - DDS <i>Comp. Rate: \$246 / month avg.</i>		2,951	2,150	2,150	General
Jones, Lauren / Dentist - DMD <i>Comp. Rate: \$121 /month avg.</i>		1,446	960	960	General
King, Jeremy / Dentist - DMD <i>Comp. Rate: \$436 / month</i>					General
TOTAL 61641 Dental Services		<u><u>4,397</u></u>	<u><u>3,110</u></u>	<u><u>3,110</u></u>	
61642 Nursing Services					
Smith, Roslyn / Nursing <i>Comp. Rate: \$35.00 / hour</i>					General
Conley, Terry / Nursing <i>Comp. Rate: \$18.50 / hr</i>		1,496	30,500	30,500	General
Southern Healthcare Agency / Nursing <i>Comp. Rate: \$31.00 / hr</i>		7,239	1,000	1,000	General
TOTAL 61642 Nursing Services		<u><u>8,735</u></u>	<u><u>31,500</u></u>	<u><u>31,500</u></u>	
61644 Other Medical Services					
Crabtree, Brian L / Psychopharmacologist <i>Comp. Rate: \$80 per hour +\$160 travel</i>		8,728	6,500	6,500	General
Bane Drugs - Beverly Case / Pharmacist <i>Comp. Rate: \$38 per hour</i>		1,498	1,000	1,000	General
Vaughn, Mendez / Occupational Therapist <i>Comp. Rate: \$60 per hour</i>		755	400	400	General
TOTAL 61644 Other Medical Services		<u><u>10,981</u></u>	<u><u>7,900</u></u>	<u><u>7,900</u></u>	
61650 State Personnel Board Fees					
State Treasurer 3614 - SPB / Authorized Position Fee <i>Comp. Rate: \$140 per authorized PIN</i>		13,300	12,880	12,880	General
TOTAL 61650 State Personnel Board Fees		<u><u>13,300</u></u>	<u><u>12,880</u></u>	<u><u>12,880</u></u>	

FEES, PROFESSIONAL AND OTHER SERVICES

Mississippi Adolescent Center

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012	Fund Num.
61651 Personnel Services Contracts - Other Fees					
Hodges, Donna J / Investigative Services					General
<i>Comp. Rate: \$3,070.70 fee</i>					
TOTAL 61651 Personnel Services Contracts - Other Fees					
61653 Personnel Service Contracts - Travel Accounted (not re					
Allen William Joseph / Polygraph					General
<i>Comp. Rate: \$200 per trip</i>					
A & J Signs INC / Sign Installation					General
<i>Comp. Rate: \$60 per hour</i>					
TOTAL 61653 Personnel Service Contracts - Travel Accounted (not re					
61656 Other Medical Services - SPAHRS					
Kecia Ray / Vocational Therapist-OT		13,875	10,250	10,250	General
<i>Comp. Rate: \$70/hr</i>					
TOTAL 61656 Other Medical Services - SPAHRS		13,875	10,250	10,250	
61658 Personnel Service Contracts - Other Fees - SPAHRS					
Crossley, Debbie / Dietary		1,602			General
<i>Comp. Rate: \$12 per hour</i>					
Smith, Matt / Maintenance		1,485			General
<i>Comp. Rate: \$9 per hour</i>					
White, Nora / Sign Language		2,752			General
<i>Comp. Rate: \$12 per hour</i>					
TOTAL 61658 Personnel Service Contracts - Other Fees - SPAHRS		5,839			
61661 Rec Notary Fee					
Rec Notary Fee / Notary Services On Site		89			
<i>Comp. Rate: 89.00/ every three years</i>					
TOTAL 61661 Rec Notary Fee		89			
61670 Laboratory and Testing Fees					
Associated Radiologists PA / Lab Fees		327			General
<i>Comp. Rate: \$27 per month avg.</i>					
King Daughters Medical Center - Brookhaven / Lab and Testing Fees		7,180	4,360	4,360	General
<i>Comp. Rate: \$598 per month avg.</i>					
Kim Carr & Associates / Drug Testing		270			General
<i>Comp. Rate: \$45.00 per service</i>					
Med Screens / Drug Testing		1,195	510	510	General
<i>Comp. Rate: \$100 per month avg.</i>					
First Intermed Corp - Byram / Lab and Testing Fees					General
<i>Comp. Rate: \$62.00 per visit</i>					
TOTAL 61670 Laboratory and Testing Fees		8,972	4,870	4,870	
61683 Contract Worker - SPAHRS Matching Amounts					
Contract Worker - SPAHRS Matching / Employer FICA Match					General
<i>Comp. Rate: 7.65% of gross salary</i>					
TOTAL 61683 Contract Worker - SPAHRS Matching Amounts					

FEES, PROFESSIONAL AND OTHER SERVICES

Mississippi Adolescent Center

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012	Fund Num.
61690 Other Fees and Services					
Auto Trim Design of Miss.-Lou. / Vehicle Marking <i>Comp. Rate: \$105 per vehicle fee</i>					General
Cable One / Cable TV Service <i>Comp. Rate: \$50 per month</i>		600	400	400	General
Gulf Shred / Document Shredding <i>Comp. Rate: \$33 per month</i>					General
Currie, Angie / Speech Pathologist <i>Comp. Rate: \$50 per hour</i>		2,754	2,240	2,240	General
Brown, Lamareo / Barber Services <i>Comp. Rate: \$10 per client haircut</i>		1,750	1,250	1,250	General
Case, Mary / Barber Services <i>Comp. Rate: \$10 per client haircut</i>		1,840	1,180	1,180	General
Watts, Martha / Dietician <i>Comp. Rate: \$35 per hour</i>					General
State Treasurer 371H - Public Safety / Public Safety - Fingerprinting <i>Comp. Rate: \$27 per person</i>		1,376	420	420	General
State Treasurer 3846 - Pharmacy Board / Controlled Substance Fee <i>Comp. Rate: \$50 per year</i>		50	50	50	General
Natalie Ybarra / Dietician <i>Comp. Rate: \$40 per hour</i>		7,466	3,640	3,640	General
Robert Day / Speaker/Magician <i>Comp. Rate: \$150 per apperance</i>		150			General
Donna Hodges / Investigator <i>Comp. Rate: \$100/hr</i>		864			General
Mississippi Dept of Health / Testing <i>Comp. Rate: \$250.00/yr</i>		250			General
Ross Jackson Plumbing / Plumber <i>Comp. Rate: \$60.00/hr</i>		700	210	210	General
TOTAL 61690 Other Fees and Services		17,800	9,390	9,390	
GRAND TOTAL (61600-61699)		176,411	217,276	217,276	

VEHICLE PURCHASE DETAILS

Mississippi Adolescent Center
Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	FY2012 Req. Cost
				0
				0
			TOTAL VEHICLE REQUEST	0

**VEHICLE INVENTORY
AS OF JUNE 30, 2010**

Mississippi Adolescent Center

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-10	Average Miles per Year	Replacement Proposed	
									FY 2011	FY 2012
W	Ford Truck	1998	F 250	Various - maintenance dept.	Maintenance	G07270	55,164	5,015		
P	Ford Sedan	1999	Taurus	Various - client transportation	Client Transportation	G10200	107,482	9,771		
P	Dodge Mini-Van	1999	Caravan	Various - client transportation	Client Transportation	G10201	102,361	9,305		
P	Dodge 15 Passen	1999	Ram	Various - client transportation	Client Transportation	G10155	41,038	3,730		
P	Ford Station Wa	2001	Taurus	Shirley Miller	Administrative	G18011	105,092	11,677		
P	Ford 15 Passeng	2006	E 350 SD	Various - client transportation	Client Transportation	G39270	18,952	4,738		
W	Dodge 15 Passen	1999	Ram 3500	Various - maintenance dept.	Maintenance	G09518	124,590	11,326		

Vehicle Type = Passenger/Work

CAPITAL LEASES

Mississippi Adolescent Center
 Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-10	Last Payment Date	Interest Rate	Amount of Each Monthly/Yearly Payment			Total of Payments to be Made							
						Principal	Interest	Total	Actual FY 2010	Estimated FY 2011			Requested FY 2012			
										Principal	Interest	Total	Principal	Interest	Total	
/	//	0	0	//	.000											

Summary of 3% General Fund Program Reduction to FY2011 Appropriated Funding by Major Object

Mississippi Adolescent Center

Major Object	FY2011 GENERAL FUND REDUCTION	AFFECT ON FY2011 STATE SUPPORT SPECIAL FUNDS	AFFECT ON FY2011 FEDERAL FUNDS	AFFECT ON FY2011 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES					
TRAVEL	(2,250)				(2,250)
CONTRACTUAL SERVICES	(99,971)				(99,971)
COMMODITIES	(6,447)				(6,447)
OTHER THAN EQUIPMENT					
EQUIPMENT	(3,500)				(3,500)
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
TOTALS	(112,168)				(112,168)